



**Meeting Notes
Cultural Arts & Public Spaces Committee (CAPS)
November 20, 2025
6:00 PM
Superior Community Center
1500 Coalton Road**

This meeting will be held in person and online. Members of the public may [participate in the meeting via Zoom \(instructions\)](#) or [view the meeting on YouTube \(closed captioning available\)](#). The recording of the meeting will be made available on [YouTube](#) and at [SuperiorColorado.gov](#) after the meeting.

1. Call Meeting to Order
Andrew Vaughan called the meeting to order at 6 p.m.
2. Preliminary Matters
 - a. Roll Call
Present: Andrew Vaughan, Stephanie Coffin, Chris Nunes, Liza McKenzie, Ardyce Lebewitz
Absent: Sherry Smith
Staff Present: Jennifer "JG" Garner, Arts and History Supervisor;
Mikaela Gregg, Events and Volunteer Manager
Council Member Present: Neal Shah
Student observers from Monarch:
Claire A., Dylan B., Quincie H., Oliver E., Chloe M., Maddie W.
 - b. Approval of Agenda
Chris would like to add "Discussion of Sundance Screenings" to the top of the list under "Discussion Items."
Stephanie motioned to approve agenda as modified.
Ardyce seconded.
Agenda approved as modified.
 - c. Public Comment (limit 5 minutes/person)
None.
3. Staff Updates
 - a. Prairie dog sculpture at Purple Park
Sculpture was vandalized, pushed over and feet completely broken off.
Will be stored for the winter and hopefully put back out by next spring.
 - b. Q4 budget report for November
Small discussion about the pending payment to Boulder Philharmonic.
JG will inquire with upper Town administration and also try to reach the director of BP again.

- c. McCaslin mural lighting
Lighting will finally be separated from Town Hall and will be turned on 24/7. Work should be complete by end of year.
 - d. Open tab/Town credit card procedure for holiday work session gathering (TBD)
Only CAPS members can be on bill, no alcohol on bill, someone needs to close out the tab and then JG will pick up receipt the following day.
4. General Updates & Debriefing
- a. Updates
 - i. Description and QR signage project with CAPS/SHC
Signs are almost done and will be delivered shortly. Install is not included with price. We need to pin down exact locations for each sign.
 - b. Debriefing
 - i. November 13th feedback and planning meeting with Davis Partnership + LandDesign, MFR, and staff for December 8 Town Council presentation. Davis Partnership was the chosen artist for remembrance piece.
 - ii. Stained glass workshop, Saturday, November 15, 1-3pm & 3-5pm.
Workshops were full and as always, a huge success.
2. Upcoming Events
None.
5. Work Plan Check-In
- a. Mural festival
Andrew and Liza shared a slideshow of mural locations. Mikaela suggested we prioritize our locations and ask for a bid according to priority. We should also look at the additional components do we want as part of the festival, such as workshops, tours etc. The committee created a spreadsheet of priorities for both locations and festival add-ons, which will be shared with staff.
 - b. Digital screen(s) programming
Andrew's daughter did the Superior Art collection slideshow and JG will get it onto the SCC monitor screen.
 - c. Film screenings
See below.
6. Discussion Items
- a. Sundance Screenings
Will shoot for first screening in Civic Center on December 19th, starting with "Best Christmas Pageant Ever". Licensing for first movie approximately \$400. We need to figure out a larger screen for Civic Space. Stephanie motioned we spend up to \$2k for holiday screening. Liza seconded.
Motion approved unanimously.

b. 2026 Work Plan finalization

Short discussion of work plan ensued. Budget for the Sundance screenings was increased, and art acquisition budget decreased slightly, from the October baseline. December work session holiday gathering

The work session dinner will be at Casa Agave near Sheriff Substation on December 18th.

c. CAPS remaining 2025 discretionary budget and possible spending (vote).

Per work plan discussion, the committee increased the budget on the 2026 Work Plan for Sundance Screenings since 2026 cost for licensing all of the films totals to \$4900. Andrew moves to approve Work Plan as amended. Stephanie seconded.

Motion approved unanimously.

7. Adjourn

Andrew motioned to adjourn the CAPS meeting at 7:56 p.m. Stephanie seconded.

Meeting adjourned at 7:56 p.m.