



**MEETING NOTES
PARKS AND RECREATION ADVISORY COMMITTEE (PARC)
JANUARY 15, 2025
7:00 PM
SUPERIOR COMMUNITY CENTER
1500 COALTON ROAD**

This meeting was held in person and online. Members of the public may [participate in the meeting via Zoom](#) or [view the meeting on YouTube](#) (closed captioning available). The recording of the meeting will be made available after the meeting on [YouTube](#) and at [SuperiorColorado.gov](#)

1. Call Meeting to Order

2. Preliminary Matters

a. Roll Call

Present:

Grace Batey: Present
Lindsay Kerr: Present
Tim Martin: Present
Brent Hartman: Present
Burton McKenzie: Present
Robert Stephens: Present
Martha J Siegmund: Present
Saadia Aurakzai-Foster: Present
Justin Willis: Present

Absent:

Staff present:

Bryan Meyer
Leslie Clark

Town Council Member present:

Stephanie Miller

b. Approval of Agenda

c. Public Comment (limit 5 minutes/person)

No public comment

3. Discussion Item(s)

a. Finalized PARC Work Plan for 2025

Going into Dropbox soon – Committee will work off of this for the year

b. Establish PARC discretionary budget usage plan for the year

5k to be used for swag mostly, then to the CPRA conference and sponsoring events. May need order more swag for new year while avoiding throw away/disposable items. Focus on high quality items.

c. Introduce Amenities and Services Prioritization List. (List of PARC Committee things we want the town to focus on in 2025) – The 2025 list is a work in progress (mostly a mirror of the 2024 List). Brian to work on and share. Focus will be on reasonable things, not what's already in Boards Plan as high priority.

d. Review process for PARC feedback on (passing of sales tax) bond measure projects

Robert shared project schedule. RFQ for North Pool design and renovation of north released on January 6th, deadline to respond January 28th. Followed by short list of vendors, interviews, etc.

North pool - Committee to possibly do a site visit/walkthrough to collect our recommendations.

Leslie mentioned that the Town is focused on the pools and roads as the highest priorities.

Seeking community feedback/public engagement – in the process of soliciting.

PARC needs to come up with format, questions, type, content for community survey. Brian to assist spearheading the survey creation. Leslie requested that feedback on the survey be available by April. Stephanie said, include kids and youth and swim team feedback.

Competition teams will pay for year around use of North Pool (heated) – may need to be covered to retain heat

After North (and South Pool) addressed, then Community Park and other PARC priorities to consider.

e. Identify major maintenance issues at parks to help prioritize maintenance

ex. Boy scouts to fix up dirt bike track, park walks to include See-Click-Fix entries (Superior Click and Fix), need to communicate SCF to residents of Superior with posted signs, printed (not stickers) QR codes stationed around town, newsletters, etc.

f. Identify needed working groups for 2025 where there are particular interests and needs

Brian and Tim looking into. Committee to provide future ideas for sub committees.

g. Leadership election of 2025

Elect Chair and Vice Chair

Unanimously for Robert to continue as Chair – Brent Motioned and Tim Seconded

Unanimously for Brent as Vice Chair – Tim Motioned and Burton Seconded

4. New Business and Updates

Notes and Summary duties format was discussed. The Committee agreed that we should keep this task as is, in a rotation format and on the provided Work Template. Members are strongly encouraged to have the Summary shared by the morning after the monthly meeting and the full notes

provided within a day. All elections and decisions have to be noted to include the person motioning and the person seconding, along with general details of the considerations. Committee will conduct various site visits at superior community spaces, especially new ones. Swag to be looked at and/or handed out after meeting.

a. Other updates from Town staff and/or Town Council Liaison
Bryan working on Programming Plan

b. Summary points of meeting

The group discussed the finalized PARC 2025 Work Plan as a guiding document for the group's efforts for the upcoming year. PARC's Amenities and Services Prioritization List for 2025 is being updated by Chair Robert Stephens; Committee members will continue to provide feedback and rank items that are not already prioritized by the Town Council. As a result of the recent bond measure passing, PARC will provide feedback on the North Pool renovation project following a site visit and look to host a public engagement session at the Community Center later this spring. The group will also work with staff on laying the ground work for a community survey. Additionally, PARC discussed Working Groups for 2025 and these will be organized once needs are identified throughout the year. Lastly, Committee members unanimously voted to have Robert Stephens and Brent Hartman continue their roles as Chair and Vice Chair respectively.

5. Adjourn