



**Meeting Notes
Superior Historical Commission (SHC)
Friday, March 20, 2026
10:00 a.m.
Superior Community Center
1500 Coalton Road**

The Council meeting will be held in person and online. Members of the public may [participate in the meeting via Zoom \(instructions\)](#) or [view the meeting on YouTube](#) (closed captioning available). The recording of the meeting will be made available on [YouTube](#) and at [SuperiorColorado.gov](#) after the meeting.

1. Call Meeting to Order
Meeting called to order at 10:00 by Dalton.
2. Preliminary Matters
 - a. Roll Call
Present: Larry Dorsey, Karen Waligorski, Errol (Wally) Waligorski, Mary Cartwright, Dalton Valette, Jill Roberts, Susan Stanish, Scott Phillips, Maureen Hogg
Not present:
Staff Present: Jennifer “JG” Garner, Arts & History Supervisor; Mikaela Gregg, Events & Volunteer Manager
Town Council representative present: Heather Cracraft
Guest: Paul Gibbs, Jeanne Barrett
 - b. Approval of Agenda – suggestion made by Dalton to move Staff Updates to beginning of agenda. Motion made by Mary, seconded by Scott. Revised agenda passes.
 - c. Public Comment (limit 5 minutes/person) – none.
3. Staff Updates
 - a. Mikaela Gregg, Events & Volunteer Manager, Advisory Group Guidebook
 - i. Last round of updates made in 2023. Based on feedback received from committee members and staff, here are some proposed updates to the guidebook.
 - ii. New coordinator is Lydia Yecke who will be assisting Mikaela with committee functioning.
 - iii. New platform for archives, meetings, and agendas.
 - iv. All committee-specific interview questions are now in the applications. This enables committee members to get to know applicants better ahead of time.
 - v. Term limits have been repealed for all committees except for SHC (we did not have them before).

- vi. New Volunteer Management platform – needed to get volunteer waivers signed. Everyone needs to sign up for this – it’s a one-time thing.
 - vii. Overview of updates to the guidebook: what makes effective committee members; purpose of an advisory committee; committee best practices; code of conduct; policies and timelines for communications; programming and events; outline of annual planning process, including annual dinners with Town Council; rules regarding committee meetings
- b. Staff updates from JG:
- i. Updated budget distributed
 - ii. Barn door was fixed by Deep Roots yesterday; many discussions on how to fortify the door so it is less vulnerable to break-ins. They decided newer 2 x 4 would be best. They said we could age the wood with vinegar and a steel wool pad and then stain it to better fit with the brown of the rest of the barn.
- c. Also, from Mikaela, there will be a Grand Opening for Central Park on June 14th, 1-3 pm. We may want to do something at the cemetery since it is adjacent.
- d. JG also suggested we may want to have an interpretive sign just outside the cemetery in that area.
4. General Updates, & Debriefing
- a. Updates
- i. Correspondence completed/required: Mary hasn’t sent out anything new; still working on ones for Bob Gabriella and Louis Lombardi.
 - ii. Marshall Fire Remembrance, all advisory group subcommittee, via CAPS – per Dalton, the group will soon be having a meeting regarding the soil survey and testing the town has done; JG has written an RFQ for a fundraising firm; Boulder County has to approve the site and they have the design concept; Leslie Clark and JG will present to them on a formal basis so they can proceed with their approval process.
 - iii. RFI log and Mass Media list – Maureen has not seen any input and asked if anyone has requests for information; none received.
 - iv. Volunteer(s) – Dalton said at most recent open house he communicated with Nancy Thomas about additional docent work; Dalton has been slowly going through Jade’s work on the trail name recommendations to be shared with OSAC.
 - v. Donor(s), Lions Club, & recent donations – Larry mentioned the floorboard piece donated by Louis Lombardi that mentions Superior but we still can’t figure out who the company Dollar & Doyle mentioned on the board was; per Karen, Wally donated several flatirons that were different from the ones we have already; Jeanne and JG are working on Lions Club signage regarding Lions’ donations; JG has talked to Matt Rarick about getting signs installed; per JG the new trees have been recently watered; per Scott maybe should start thinking about how the video screens are going to be mounted in Asti, perhaps on a

mechanical arm that could be moved in and out; Dalton has been working on the content for the displays.

- vi. Collection management – lots of progress made on CatalogIt with photos and upload of donation forms; CatalogIt is now synched with Karen’s master donation list.
- vii. QR code signage and partnership with CAPS – Andrew gave JG an updated list of requested locations but these are still to be finalized.
- viii. History Colorado Affiliates – per Jill, there were two webinars this month, one was related to community engagement but not necessarily related to our historic work, another was related to their Behind-the-Scenes tour of the exhibit for women’s roles in Colorado History, a very interesting webinar; JG provided some updates on the 150/250 celebration at the July 4 celebration booth that would use some of the materials from History Colorado.

b. Debriefing

- i. February 27 Drumm’s map work session – per Larry, it went well; Katie Olson gave us three recommendations based on her visit to the museum; per JG the first option would be a full-scale in-depth frame using Plexiglas (a more “Cadillac” way to handle it); second option was to mount it to the wall but have Plexiglas a few inches away from it with standoffs but it would not protect it from dust, air, or humidity; 3rd option was to have it scanned and store the original, displaying the replica at a smaller scale; per Larry the rough estimate for the 1st option would be more than \$4,000 but assumes some donated time on the part of Art Source International; the group discussed pros and cons of the different options; Larry will send the email detailing the options so that we can vote on them next month.
- ii. March 7 open museums – low attendance but we got a lot of cataloging work done as well as the videography.
- iii. March 13 work session – work done on clarifying details on “mystery items” in CatalogIt.
- iv. Heritage Roundtable and ANFRM – per Larry, Heritage Roundtable has decided to recognize the Town of Superior for the reproduction of the mine camp house (Asti Museum); this year the historic preservation recognition event is on Monday, May 18, at the Community Room at Chautauqua; we’ll be working on creating a slide show and the time lapse that the Lions Club helped with; per JG we want to ensure that Town Council is aware of this; we will vote on funding sandwiches for the event next month; per Jill on ANFRM, the Denver Firefighters Museum event was very good; we are set to host here on August 17; request to JG to see if we can get Council room at Town Hall on Monday, August 17 in the afternoon; Jill proposed we would spend five minutes on how our commission came to be; five-ten minutes on what happened with the fire regarding our lack of ability to save artifacts and what was left; have a panel discussion with Clint, Lydia, and 2-3 members from the commission at that time; Jill will emcee the discussion;

then have a quick tour of Grasso and then on to Asti; per Mary there will be an ANFRM meeting in April but we do not have the details yet

- v. Preservation Plan work group – not started yet; we need to set up an initial meeting; Dalton will follow up with Scott.

5. Work Plan Check-in

a. Discussion Items

- i. Spring Program final planning details and honorarium (vote)
 - Larry moved that we give each of three panelists a \$50 gift card as honorarium; seconded by Jill; passed unanimously.
- ii. Finalize utensil display board and purchase (vote)
 - The group reviewed photos of the possible display boards, some would use pegs and some are magnetic
 - Scott moved to spend up to \$500 on metal peg boards; seconded by Mary; motion passes unanimously.
- iii. Small upright shelf or piece of furniture to display typewriters, purchase outright or volunteer(s) to find yard sale or thrift store (vote) – Jill moved that we table this decision for a future meeting after the details of the Drumm map have been established; seconded by Scott; motion to table the vote passes
- iv. Event Planning for 2026: July 4; Fall Program – these are tabled until the next meeting in the interest of time.
- v. Sandwich board use – yes; per JG we will get it another lightweight hand truck.

b. Upcoming Events

- i. April 4 open museums 10a.m. - 2p.m.; cemetery 11a.m. – 1p.m. Dalton will contact Nancy to see if she can assist; Scott will be at cemetery; Dalton is opening Asti; Karen and Wally at Asti in the afternoon. Larry at Grasso in a.m., Mary in p.m. Susan and Jill at Asti in the afternoon to work in basement and assist elsewhere as needed. Discuss potential “open” feather flag. Scott said he’d like to have the SHC feather flag for the cemetery vs. one of the “open” ones.
 - ii. April 10 work session, 10a.m. – 12 noon – cataloging and question generating for the panel at the spring program
 - iii. Reminder: Mount Vernon event at History Colorado, May 4
6. Other – reminder that Council Dinner is next Monday March 23 at Town Hall; arrive and get your food by 5:30 so you have time to get your food and eat at least some of it
7. Adjourn – motion to adjourn made by Susan, seconded by Wally. Motion to adjourn approved.

Next meeting: Friday, April 17, 2026, at the Superior Community Center