



Notes
Advisory Committee for Environmental Sustainability (ACES)
April 9, 2026
5:30 PM
Superior Community Center
1500 Coalton Road

This meeting will be held in person and online. Members of the public may [participate in the meeting via Zoom](#) (*instructions*) or [view the meeting on YouTube](#) (*closed captioning available*). The recording of the meeting will be made available on [YouTube](#) and at [SuperiorColorado.gov](#) after the meeting.

1. Call Meeting to Order (5:32 PM)
2. Preliminary Matters
 - a. Roll Call
 - Present: Jim Zarske, Miles Hoffman, Lisa Barnes, Patrick Payne, Aditya Banerjee
 - Absent: John Heckman
 - Staff Present: Alexis Bullen
 - Town Council Liaison: Jen Kaousch
 - b. Approval of Agenda Lisa moved, Miles seconded, unanimously approved
 - c. Public Comment (limit 5 minutes/person): None
 - A student was a guest present
3. Updates
 - a. Town Council Liaison
 - No updates
 - b. Town Staff
 - Sarah Nick, formerly of ACES, was hired as a part-time Building and Code Analyst, a position funded through the Town's DRCOG Climate Pollution Reduction Grant.
 - Staff have drafted a 2026 zero waste policy for events.
 - Town staff are submitting applications for collection reimbursement, education and outreach related to Extended Producer Responsibility (EPR).
 - Staff applied for and received free small project consultant support for a Multifamily Recycling & Compost Feasibility Study through the Colorado Circular Communities (C3) STEPS Program.
 - To conserve water this year, the Town is planning to reduce

water usage on Town property by approximately 20%. There are currently no mandatory water restrictions in Superior; however, residents, HOAs and businesses are encouraged to observe voluntary water restrictions and keep sprinklers off.

4. Discussion Items

a. Facilities Decarbonization Plan Presentation

- Superior is preparing to issue an RFP for a consultant to complete energy audits with added components and write a roadmap for electrifying remaining buildings and making them more energy efficient.
- Town Staff will work with the selected consultant, Xcel Partners in Energy, and Xcel on this project.
- Jim suggested reviewing ASHRAE Std 211-2018. He suggested leaving out the terminology of “ASHRAE level 3” since it may not be necessary.
- The electrical schematics for the recommended improvements are needed to ensure that there is appropriate capacity on the panels and transformers.
- Jim and Miles suggested asking for options of (1) all electric, (2) hybrid and (3) business as usual with a life cycle cost analysis.

b. Front Range Sustainability Council of Advisory Boards Meeting

- The meeting will be on May 13 at SCC in the Longs Peak Room.
- Miles moved to approve \$750 for providing food and drink at the meeting. Jim seconded. Unanimously approved. Boss Lady Pizza will be ordered by Alexis.
- Jim is the point-person for the meeting.

c. Town Budget Introduction

- Staff covered different funds and current 2026 projects within the Town budget including the Capital Budget items, Water Utility Funds, the Operating Budget, and the ACES Budget.
- Alexis presented some additional budget ideas for 2027
- Suggestions to add to the list presented by Alexis included: hiring a summer intern and preparing a GHG Inventory. ACES proposed not updating the Sustainability Action Plan.
- A motion for final recommendations by ACES is needed at the May 14 meeting.
- ACES can also discuss budget ideas at the June 22nd dinner with Council

d. ACES letter of support for Colorado Air Quality Research Program

- RAQC is looking for letters of support for the Robust Emissions Control Evaluation Program (RECEP).
- Miles moved to send a letter of support from ACES, Patrick seconded, unanimously approved.
- Aditya agreed to be the point-person for the letter preparation.

e. ACES Schedule Look Ahead:

April 11th Hard to Recycle Coverage:

- Jim 9 – 11
- Miles 9 – 12
- Lisa 11 – 1

May 13th Front Range Sustainability Council of Advisory Board Meeting 6 – 8pm

May 14th ACES Meeting

- Finalize ACES Budget Ideas
- June Council Dinner discussion topics
- Debrief FRSC Meeting

June regular meeting is cancelled. ACES – Council Dinner is on June 22nd.

5. Adjourn 7:23 PM

Action Items:

None

Next Meeting: May 14, 2026, at the Superior Community Center