



**MEETING NOTES**  
**Cultural Arts & Public Spaces Committee (CAPS)**  
**APRIL 24, 2025**  
**6:00 PM**  
**SUPERIOR COMMUNITY CENTER**  
**1500 COALTON ROAD**

This meeting will be held in person and online. Members of the public may [participate in the meeting via Zoom](#) or [view the meeting on YouTube](#) (closed captioning available). The recording of the meeting will be made available after the meeting on [YouTube](#) and at [SuperiorColorado.gov](#)

1. Call Meeting to Order  
Chairman Andrew Vaughan called the meeting to order at 6:02 p.m.
2. Preliminary Matters
  - a. Roll Call: Andrew Vaughan, Stephanie Coffin, Chris Nunes, Susan Chevalier, Brandon Opalka, Sherry Smith, Suz Benson  
Absent: Liza McKenzie  
Staff Present: Jennifer “JG” Garner, Arts and History Supervisor  
Town Council Liaison Present: Neal Shaw
  - b. Approval of Agenda  
Susan moved to approve the agenda, Stephanie seconded.  
Unanimously approved.
  - c. Public Comment (limit 5 minutes/person)  
There was no public comment.
3. Staff Updates:
  - a. Q1 Budget Report  
JG presented the Q1 budget report and indicated there has not been much spending thus far.
  - b. Revised Programming Calendar  
JG reviewed changes to the programming calendar, specifically addressing the seven music events. Given the four staffers in charge of dedicated Town events and programming, plus the high volume of Town programming overall, there is concern about need for longer term planning, potential event oversaturation and/or programmatic overlap. JG, Mikaela and Suz met to discuss suggested adjustments with the outcome of potentially moving the two senior music workshops to the SCC’s senior program lineup, the Swiftie Karaoke and Battle of the Bands to Town Events.
  - c. Communications Deadlines  
Reminder of upcoming content deadlines for JG and the Communications team.
  - d. Lot 8 Development and Public Art

JG and Neal shared the upcoming development of Lot 8 into apartment housing and the public art developer agreement. CAPS may be consulted for input but will not have decision-making authority in this matter.

#### 4. General Updates & Debriefing

##### a. Updates

###### i. Marshall Fire Remembrance Subcommittee

Andrew provided an update on the all-advisory group subcommittee and that a rough draft RFQ has been submitted to the PROS project manager for review and posting. Regarding fundraising and the possibility of a foundation formation, Neal discussed the possibility of a reorganization of Superior Rising.

##### b. Debriefing

###### i. Superior Pairings: Art Meets Nature

Susan shared that the event was well attended and considered it a success. Plans are underway for future events, with the hope of utilizing the new downtown location. Videographers documented the event and it was also livestreamed to Channel 8 and YouTube.

##### c. Upcoming Events

###### i. Photo Walk; Saturday, May 10, 4:00–6:00 p.m.

Andrew reported that all preparations are complete and no further needs were identified for the event.

###### ii. Drum Circle; Sunday, June 8, 11:00 a.m. at Purple Park

JG stated that the event time was updated to 11 a.m. from 9 a.m. to minimize noise disturbance for neighbors. The event is ready and only requires signage, but Suz will need to help finalize that planning.

#### 5. Work Plan Check-In

##### a. Stained Glass Workshop June 21

Stephanie will send photos and a supply list to JG; the workshop is already scheduled and expected to run efficiently.

##### b. Superior Pairings #3 June 24

The event is fully scheduled, and most preparations are complete.

##### c. Geocaching Initiative

Stephanie provided visual examples of geocache boxes and described typical contents, along with guidelines in accordance with Geocaching.com. She will send JG the necessary application, swag ideas, and compliance requirements.

##### d. Rainworks Project

Sherry shared details on the longevity of Rainworks and how the art continues to appear for several weeks after application. She will send purchasing information to JG. Installation locations will be presented at the next meeting.

##### e. Civic Center Digital Exhibit June 18

While the event is not yet finalized, Chris discussed continuing with the previously agreed-upon plan for CAPS having a digital exhibit at the space. He will coordinate with Mikaela and/or JG to prepare and install the screens. Exhibit content to be shared at the next meeting; JG reminded that the exhibit(s) need to be Mp4 files on thumb drives to operate smoothly on the screens.

f. Music Events

Suz reviewed the upcoming music events and discussed potential changes to locations. Final details will be determined as the event dates approach.

g. Mural Planning

Discussion was tabled until the next meeting.

h. Artwork Plaques

JG, Andrew, and Dalton (SHC) met to discuss various plaque types and QR code possibilities and how the two committees and respective Town collections could be consistently identified. Andrew shared examples of plaques and QR uses. CAPS approved of the candidate design options, so Andrew, JG, and Dalton will continue to move this forward.

6. Discussion Items

a. Neighborhood Sponsorship Proposal (Vote)

Stephanie moved to approve the sponsorship application in the amount of \$500 for mulch within the Lanterns Lane mailbox area. Motion was seconded by Susan. Unanimously approved.

b. Prairie Dog Rollout Update

JG shared an inventory page of where all eleven of the prairie dog sculpture are currently residing and where plans are for five of them to go. The baseball prairie dog remains in need of repair, which Stephanie will complete this spring. JG will continue to coordinate with the Parks team to install the three sculptures at their designated locations, and one at the Civic Center.

c. Council-Committee Dinner Planning

A reminder was issued regarding the need for agenda and budget planning for the upcoming dinner scheduled for Monday, August 25. Neal suggested very high-level budget planning.

d. Noble Wins – Sustainable Public Art Furniture

Discussion item noted; further details to be presented at a future meeting by JG.

e. ARTery Future Plans

There is a possibility of reworking the path and will require further discussion and input from CAPS in an upcoming meeting.

7. Andrew moved to adjourn the meeting at 7:58 and it was seconded by Stephanie.

Next Meeting: Thursday, May 22, 2025, at the Superior Community Center