



**MEETING NOTES**  
**Cultural Arts & Public Spaces Committee (CAPS)**  
**JUNE 26, 2025**  
**6:00 PM**  
**SUPERIOR COMMUNITY CENTER**  
**1500 COALTON ROAD**

This meeting will be held in person and online. Members of the public may [participate in the meeting via Zoom](#) or [view the meeting on YouTube](#) (closed captioning available). The recording of the meeting will be made available after the meeting on [YouTube](#) and at [SuperiorColorado.gov](#)

1. Call Meeting to Order  
Vice Chair Susan Chevalier called the meeting to order at 6:02 p.m.
2. Preliminary Matters
  - a. Roll Call:  
Present: Chairman Andrew Vaughan (via Zoom), Susan Chevalier, Chris Nunes (via Zoom), Suz Benson, Brandon Opalka, Liza McKenzie  
Staff Present: Jennifer “JG” Garner, Arts and History Supervisor  
Council Member Present: Neal Shah  
Absent: Stephanie Coffin, Sherry Smith
  - b. Approval of Agenda  
Suz moved to approve the agenda and Brandon seconded. The motion to approve the agenda was unanimously approved.
  - c. Public Comment (limit 5 minutes/person)  
There was none.
3. Staff Updates
  - a. Q2 budget report  
JG provided the budget report via email prior to the meeting and briefly reviewed the current balances.
  - b. Reminder that content deadline for Hello is July 7; JG reiterated the need for description content, high resolution promo images and any other needs for both the upcoming Hello deadline or any other CAPS event.
  - c. Mural lighting circuit  
Mural lighting is still attached to sensor on Town Hall lighting. Current budget does not allow for separation. JG stated that Leslie is looking into getting cost estimates. Discussion to separate circuits ongoing with Town staff.
4. General Updates & Debriefing
  - a. Updates
    - i. Marshall Fire Remembrance (MFR) all-advisory group subcommittee

Andrew recapped the recent MFR meeting. The meeting, which included Town staff, focused on RFQ revised content. Meeting discussion focused on revisions to better fit the typical format of large CIP projects, including removing vendor stipends. Jordan, Town project manager, had suggested appropriate rewording and timeline prior to posting the RFQ this coming Monday or Tuesday.

ii. Superior Rising Foundation/501c3

Council member Shah reported that there will be a way to accept donations to the Town for CAPS or Historical projects, possibly via website or QR codes. He is hopeful that this can be launched by fall of 2025. Superior Rising has a \$50,000 cap for donations. He noted if a large donation was received, we could accommodate it by partnering with another organization, such as the Boulder Community Foundation. Shah also noted that Superior Rising board members do not need to be Superior residents, and that the board needs to be reconfigured as neither he nor Council member Kaaoush can serve. JG asked if the Town could promote the recruitment endeavor and Shah explained that an intergovernmental agreement (IGA) would need to be in place for that and external to CAPS, SHC, Council, staff, etc.

b. Debriefing

i. Drum Circle, June 8, 11a.m.

Suz reported that the event was well-attended and became more of a workshop as attendees needed guidance.

ii. Stained glass workshop: SCC, Saturday June 21, 1-5 p.m.

JG stated that the registrants were contacted to verify attendance as were the waitlisted folks, and that the workshop appeared to be fully attended. No issues were reported.

iii. Mural decision, Town Council meeting Monday June 23

Council approved the design and funding via CAPS for the full \$20K for the mural on the Rock Creek Parkway underpass tunnel. Neal reviewed the previous Council work session and noted that they would like to see more murals around town. Brandon mentioned the "Street Wise" mural festival in Boulder and inquired about whether CAPS could build upon what's happening there. JG suggested that Brandon have a site visit with the organizer of Street Wise, Leah, report his findings at the next CAPS meeting.

iv. Pairings #3: Drawing Never Dies, Tuesday, June 24, 6:30-7:30 p.m.

About 10 guests attended, and the event went well. There was some discussion of how to increase attendance and possible marketing opportunities.

5. Work Plan Check-In

a. Superior Pairings #4 (August 26)

Susan reported that the Philharmonic and Ballet are confirmed and that they will be conducting a site visit at the Civic Space soon.

b. Rainworks

JG has spoken to the pool staff and received approval for this installation. Supplies have not yet arrived due to logistics.

c. Mural planning

Covered in debriefing item 4.b.iii

d. Artwork plaques

Andrew has spoken to Dalton from Historic and the process still being researched.

6. Discussion Items

- a. Neighborhood Sponsorship Application – S. Seibert Ct July 4<sup>th</sup> float.

Andrew moved to approve the Seibert Ct. application; Brandon seconded.

Motion passed unanimously.

- b. RCP mural payment budget (vote)

Susan moved to approve mural payment increase to \$20k for RCP mural payment budget.

Brandon seconded. Unanimously approved.

7. Adjourn

Andrew moved to adjourn the meeting and Liza seconded. The meeting was adjourned at 7:20 p.m.

**Next Meeting: Thursday, July 24, 2025 at the Superior Community Center**