



**Meeting Notes
Cultural Arts & Public Spaces Committee (CAPS)
September 25, 2025
6:00 PM
Superior Community Center
1500 Coalton Road**

This meeting will be held in person and online. Members of the public may [participate in the meeting via Zoom \(instructions\)](#) or [view the meeting on YouTube \(closed captioning available\)](#). The recording of the meeting will be made available on [YouTube](#) and at SuperiorColorado.gov after the meeting.

1. Call Meeting to Order.
Andrew Vaughan called the meeting to order at 6:01 p.m.
2. Preliminary Matters
 - a. Roll Call
Present: Andrew Vaughan, Stephanie Coffin, Chris Nunes, Liza McKenzie, Sherry Smith, Ardyce Lebewitz
Absent: Susan Chevalier
Staff Present: Jennifer "JG" Garner, Arts and History Supervisor
Council Member Present: Neal Shah
Guest: Kenn Cross, new Superior resident
 - b. Approval of Agenda
Liza motioned to approve the agenda, Stephanie seconded.
Agenda approved unanimously.
 - c. Public Comment (limit 5 minutes/person)
None.
3. Staff Updates
 - a. Q3 budget report
JG reported the balances for the large CIP budget as well as the smaller discretionary budget.
 - b. Budget realignment for 2026
JG discussed and explained how renaming the current CIP budget to Public Art Acquisitions would help separate CAPS event and workshop expenses from that of mural and public art spending. The effort will help to clarify and support future the SCFD eligibility application.
Oerman-Roche sign move
Sign was moved and no longer block the rings on McCaslin.

- c. JG out of office October 27-31
- d. RCP tunnel leak repair
There are still a few leaks that will need to be repaired before the final touches are made to the fox mural and the graffiti guard can be applied by the artists. JG will notify the artists once the repairs are completed.
- e. End of year stats needed for hours outside of general meetings, projects and accomplishments.
JG will send an email asking for this information, which will support the upcoming State of Superior and the volunteer appreciation dinner.

4. General Updates & Debriefing

a. Updates

- i. Marshall Fire Remembrance all-advisory group subcommittee
The subcommittee members will soon be interviewing the two respondents to the RFQ.
- ii. Description and QR signage project with CAPS/SHC
Royal Signs will be fabricating the signs, approximately 15 for the initial pilot project. JG is waiting to hear if the Town logo can be laser cut rather than painted on to the signs. Next step is to designate the locations for where the initial signs will go and to get description and QR codes established.
- iii. RCP mural
Progress is being made, and the mural looks great. Neal reports most of the foxes are painted.

b. Debriefing

- i. Saturday, September 13 work session for public art location scouting
The scouting went well. Andrew, Liza, Chris and Ardyce walked around the creek near Community Park and discussed potential sites for public art.
- ii. Saturday, September 20 Wool Felting Workshop
The workshop went well and was fun but only nine out of twenty showed up. The group discussed the ongoing issue and whether there will be future CAPS workshops due to poor attendance.

c. Upcoming Events

- i. Saturday, September 27 mural community engagement 9am – 12pm; 1-4pm
This event had to be cancelled due to one of the artists having a health issue.
- ii. Stained glass workshop, Saturday, November 15, 1-3pm & 3-5pm

Both sessions are currently full.

5. Work Plan Check-In

a. Mural planning

Town Council would like to move forward with the Mural Festival for fall of 2026. Liza will attend the Streetwise Mural Fest this weekend in Boulder to see how the event is run and gather other any other information. A meeting will be held between CAPS, Town staff, and Streetwise to determine scope and budget.

b. Superior Pairings #5

Due the departure of a CAPS member who helped to initiate the program, as well as an exorbitant estimated cost associated with the concept for Pairings #5, it has been decided that cancelling is the best option.

c. Digital screen(s)

Andrew is still working to program the screen at the SCC. There was a discussion about possibly using them to display the current public art collection, or from previous digital exhibits and art installation videos.

6. Discussion Items

a. Video release fee for Boulder Philharmonic (vote)

The Boulder Philharmonic would need to pay their musicians a fee in order for the Town to publish the YouTube video that was recorded the night of the event, per union policy. Andrew moves that CAPS pay the video release fee of \$450, Stephanie seconds.
Motion passes unanimously.

b. Neighborhood Sponsorship application review (vote)

Andrew makes a motion to approve Michael Hirschfeld's application for a Firefighters Turkey Fry, Stephanie seconds.
Motion passed unanimously.

Andrew motions to approve Nikita's neighborhood early Thanksgiving engagement event. Stephanie seconds.
Motion approves unanimously.

c. CAPS remaining 2025 budget planning and possible spending (vote)

CAPS discussed the possibility of purchasing Coyote-Hawk and the cost of moving it downtown, in front of the Civic Space. JG suggested that it may not be possible to implement the purchase and move in this last quarter of the year due to the many facets of making it happen plus lost time due to holiday. After further discussion, the committee determined that both Coyote-Hawk and Silencio could be purchased with the remaining budget balance.

Andrew made a motion to purchase Coyote-Hawk for the remaining purchase price of \$23,500. Stephanie seconded. All vote yes with one abstention. Motions passes.

Andrew motioned to purchase Silencio for remaining purchase price of \$13,000. Stephanie seconded.

Motion passes unanimously. A memo will be submitted to the Council to get approval for these purchases.

d. 2026 Work Plan preparation

Andrew will reconfigure the 2026 budget projection that was presented at the Council dinner a few months ago to reflect the budget alignment (CIP versus general fund budget lines). Stephanie wants to make sure we focus on community engagement programming to help with SCFD eligibility.

7. Adjourn

Andrew moved to adjourn meeting at 7:58 p.m. Stephanie seconded.

Meeting adjourned at 7:58 p.m.

Next Meeting: Thursday, October 23, 2025, at the Superior Community Center